Minutes of the Parish Council Meeting held in the Village Hall Committee Room on Monday, 5th August at 7.30pm

1. **Chair's Welcome**
   The vice chair welcomed fellow councillors and 1 member of the public.
2. **Apologies for absence**
   Apologies for absence were received from Councillors Summers and Randell. These were accepted by the Council.
3. **Declarations of Interest**
   There were no declarations of interest.
4. **Requests for dispensations**
   There were no requests for dispensations.
5. **Minutes of the last meeting**
   These minutes will be resolved at the next meeting.
6. **Public Participation Session**
   There were no comments from the public.
7. **Planning Applications.**
   (a)DC/24/2296/TCA – The application was noted by the Council.
   (b)DC/24/2550/FUL – The application was approved by the Council.
   (c) DC/24/2543/FUL – The application was approved by the Council.
   (d) Other applications – DC/24/2548/TCA - The application was noted by the Council.
8. **Internal Audit Action Plan**

   The internal audit action plan was approved by the council.

Date of the next meeting – Monday, 9th September at 7.30pm in the Meeting Room.

PB

Approved by P. Baker (Vice Chair) **Date** 9/9/24

BRANDESTON PARISH COUNCIL
Parish.clerk@brandeston.net

Minutes of the Meeting of Brandeston Parish Council held on **Monday 8th July 2024 at 7.30pm** at Brandeston Village Hall.

7/8/1 – The Chair welcomed all to the meeting, 4 members of the public present.

7/8/2 - Apologies for absence were received from 1 parishioner.

7/8/3 – There were no declarations of interest.

7/8/4 - The Minutes of the Meeting held on 8th April 2024 were agreed as a true record and signed by Cllr Summer.

7/8/5 – The applicant for role of Parish Clerk was introduced to the Cllrs and they voted in favour of appointing the applicant to the position.

7/8/6 - Public Forum (an opportunity for members of the public to speak on Agenda items).

- A member of the public raised concerns around speeding in the village.
- A member of the public commented on planning appeal AP/24/0022/REFUSE

7/8/7 - Councillor Reports.

- **PROW** – Footpath 7 has been cleared. PCllr Locke will report further footpath clearing as raised in the meeting. The footpath bridges washed away in flooding will be reported again.
- **Flooding** – It was noted that some digging works have commenced on Mutton Lane.
- **Risk Assessment** – Completed. To be sent to the Parish Clerk for uploading on the website.
- **GDPR** - PCllr Day agreed to take on the role of GDPR contact.
- **SID / Traffic calming** – Discussed in the public forum. Comments were made around researching the possibility of installing traffic calming measures and further SDR assessment. Cllr Smith to support.

8 - Finance.

- Update from Cllr P. Baker (RFO)
- PCllrs voted in favour of contributing £56 towards the resolution of PCllr Smith's PCll emails The PC proposed to fund a surveyor to carry out a full topographical land survey of the existing boundaries of Laundry Cottage / northern Village Hall Playing Field boundary, to keep on file, in preparation to correct the Laundry Cottage Land Registry Title Plan at a future date. As it is understood that the owners declined involvement, the PCllrs agreed not to proceed. (It is important to note that there is not a dispute the boundaries are agreed as established on site.)

9 - Planning.
DC/24/1395/LBC | Listed Building Consent - Retention of wood burning stove, chimney and glass roof tiles, plastering of two internal walls, improvements to electrical supply and installation of sink - Priory Barn Earl Soham Road Brandeston Woodbridge Suffolk IP13 7AU

The Parish Council agreed 'No Comment' to the application.

09.09.24.

DC/24/2296/TC I 1no. Whitebeam (T1 on plan) - Overall crown reduction by up to 1.5 metres 1no. Sycamore (T2 on plan) - Overall crown reduction by up to 2 metres and crown lift up to 3.5 metres - Green Lea The Street Brandeston Woodbridge Suffolk IP13 7AD

The Parish Council agreed 'No Comment' to the application.

Date of next PC Meeting, Monday 9th September at 7.30pm, Brandeston Village Hall.

A Clarke
Clerk to the Council

Approved by Chair..... **Date**..08.09.24.