## BRANDESTON WINE SOCIETY EMAIL LIST Data Protection Policy

The Brandeston Wine Society email list is used by the village Wine Society to keep subscribers informed about the society's events.

Names and email addresses are the only bits of information that are collected and the email system is run by Mailchimp. Every email sent out has an option for subscribers to update their preferences or to unsubscribe.

Subscribers' information will not be passed to any other organisation by the people listed below.

Those wishing to join the Wine Society Email List can do so via a form on <u>www.brandeston.net</u>.

Currently, these are the people who have access to the system:

- System Administrator
- One representative for Brandeston Village Hall
- Two representatives for All Saints
- Two representatives for Brandeston Wine Society
- One representative for The Queen.

Any comments or queries about this policy should be sent to Darryl Morgan at Brandeston@brandeston.net.

Darryl Morgan 24 May 2018