

Paul Kirton 12/3/2019

BRANDESTON PARISH COUNCIL

Minute of the meeting held in the Committee Room of the Village Hall on Tuesday 8th January 2019 at 7.30pm.

Present: Councillors Buckingham, Duffy, Elson (in the chair), Kirton, Mitson-Woods and Norman. The Clerk was also present.

6/1819/1 The Chairman welcomed everyone to the meeting

6/1819/2 No apologies for absence were received.

6/1819/3 There were no Declarations of Interest

6/1819/4 The minute of the meeting of 6th December 2018 was signed as a true and accurate record.

6/1819/5 Public Forum – the following matter raised. Nick Hayward had surveyed the Cretingham to Brandeston road for potholes and produced photographic evidence of the damage which he described as 'third world status'. It was agreed that the Clerk would produce a covering letter and send to SCC Highways with a copy to the Chief Executive. Councillor Buckingham agreed to deliver the package by hand.

6/1819/6 Report from Suffolk County Councillor Vickery included:

He is now on SCC Scrutiny Committee looking at the 2019/20 budget and commented that the grant aid cut to CAB be made over 2 years to give the organisation time to find alternative funding to continue it's work. A funding specialist is helping CAB find alternative sources of funding.

Lowestoft record office is moving to the Hold at Ipswich waterfront together with the county archive from Gatacre Road. Some material will remain in Lowestoft in the library. Recommendations were made to SCC cabinet

He has attended a training session following his appointment to the Police and Crime panel and he was very much involved in the November 2018 Remembrance commemorations working in his capacity as armed forces champion.

The clerk raised the issue of poor performance by staff sent to fill one pothole in Mutton Lane.

Councillor Kirton asked if Kier was to continue to provide a service on highways and was told it was.

Councillor Vickery was asked to raise potholes, road signs in poor repair and white lining at SCC

He was also asked about local archiving.

6/1819/7 Financial reports

- a) The bank reconciliation for the Parish Council Account was checked against the Barclays bank statement by Councillor Buckingham and she signed each paper to confirm that figures on both agreed. The balance in this account at 4th December 2018 was £3330.45.
- b) The bank reconciliation for the 100+ Club account was checked against the Barclays bank statement by Councillor Buckingham and she signed each paper to confirm that the figures agreed. The balance of this account at 6th December 2018 was £320.53.
- c) Budget for 2019/20. It was resolved that the budget, which has been discussed in draft in November, was reconsidered line item by line item. It was agreed that the £905.00 in the budget for an election in May 2019 was a large amount but it did leave a margin for reserves

if not needed. If an election took place the budget would be extremely finely balanced but Councillors did not wish to increase the precept; they would rather remove items during the year if necessary. A minor amendment was made to add a figure in the internal audit line. **It was resolved that the budget be set at £4,184.30. It was resolved that a precept of £3,000.00 be requested from SCDC for the year 2019/20.**

- d) An invoice had been received since the agenda was posted was approved: SALC 2017/18 internal audit £98.00 + £19.60 VAT. A cheque was authorised for £17.97 + £3.59 VAT to Councillor Kirton for a padlock for SID. Cheques were issued to the Clerk for salary £240.00 and 100+ club prizes for January, February and March 2019 for £105.00.
- e) **It was resolved that the new bank accounts to be opened later in the month will be operated online and further resolved to append to BPC standing orders the recommendations from SALC for internet operation, excluding the clause that required the chairman be sent hard copies of statements each month.**

6/1819/8 Oral reports

SID – Councillor Kirton reported that in a period between October and December an average of 725 vehicles per day were recorded. In all 46,000 vehicles passed SID in the 3-month period.

Triangles – the application is almost complete to be sent to Her Majesty's Land Registry.

It was resolved that a work party to be organised to clear scrub from the Low Street triangle to continue to prove BPC caring for it and to allow orchids and other flora to thrive without being overgrown by scrub.

Broadband – Councillor Buckingham reported that faster fibre is happening but may be ready in spring rather than immediate.

Trees – Mutton Lane trees to be pruned back this month with Councillor Norman organising the work on the same day as the triangle clearing.

Police liaison – Councillor Duffy reported on an email received from Suffolk Police Commissioner Tim Passmore about council tax seeking support for the policing element being raised by £2.00 per household. This email will be forwarded to Darryl Morgan for circulating around the village.

SALC meeting – Councillor Mitson-Woods' report attached. Resolved that Councillor Mitson-Woods should research producing an village emergency plan and report back. Sizewell C – the next consultation is now out. **Resolved that Councillors Mitson-Woods and Kirton attend a consultation meeting on January 22nd and report back to the village via the email route.**

Date of next meeting: Tuesday 12th March 2019

Items for the agenda to the Clerk by Monday 4th March 2019.

The meeting closed at 9.12pm.