

VAT correctly accounted for and reclaimed	BACS Reimbursement Advice received
S137 accounted for	N/A.
Regular financial and budget reviews with Council Minutes properly numbered and filed.	Recommended review bi-monthly at Council meetings. OK
Adoption of Code of Conduct and Declaration of office	OK,
Documents filed	OK.

Date of Review of Internal System

28 / Mar 2018

Carried out by

PE. KIRTON

Signature

Paul E Kirton

Clerk/RFO

[Handwritten signature]

Signature

Presented to Council

Date _____

Minute _____

Additional comments from Reviewer: