

BRANDESTON PARISH COUNCIL

The Minute of the Extraordinary meeting held on Monday 26th July 2021 at 7.30pm, in Brandeston Village Hall.

Present: *Councillors Baker, Fletcher, Locke, Clerk Catherine Bacon and three members of the public.*

In the absence of the Chairman and Vice-chairman, Cllr Fletcher was elected Chair for the meeting.

4/21-22/1 The chairman welcomed Councillors and the members of the public to the meeting.

4/21-22/2 Apologies for absence was received from Councillors Mitson-Woods (personal), Summers (personal) and Williams (Covid Track and Trace). **It was resolved that these were accepted.**

4/21-22/3 There were no Declarations of Interest

4/21-22/4 **It was resolved that the Chairman should sign the Minute** of the Meeting held on 12th July 2021 as a true and accurate record.

4/21-22/5 Planning

- a) **DC/21/3173/LBC - Alterations to an existing 21st century Garden Room addition, the conversion of the Granary/Stables into a bootroom and utility, the provision of a study upstairs and its connection to the Garden Room with a glazed link; The Priory Earl Soham Road Brandeston Suffolk IP13 7AU**
It was resolved that the Parish Council raise no objections.
- b) **DC/21/3162/FUL - Proposed erection of cartlodge/outbuilding and erection of single storey extension with flat roof glazed link to side of dwelling; Poplar Farm House , Ipswich Road, Cretingham, Suffolk, IP13 7BW**
- c) **DC/21/3163/LBC - Listed Building Consent - Proposed erection of cartlodge/outbuilding and erection of single storey extension with flat roof glazed link to side of dwelling; Poplar Farm House , Ipswich Road, Cretingham, Suffolk, IP13 7BW**

b) and c) Cllr Locke began by stating that it was a very large extension and the cedar shakes did not seem in keeping with the rest of the building. Cllrs Baker and Fletcher agreed. Cllrs Baker and Locke raised no issues with the cartlodge. Cllr Fletcher stated that it was a very large proposed building, noting that its size would only be one metre shorter than his entire home. He also noted that it also was part dwelling and sitting on a pond. He felt it detracted from the Grade II listed building and was being erected too close to the main building. However, he noted that a well proposed application had been submitted.

It was resolved that both DC/21/3162/FUL and DC/21/3163/LBC Proposed erection of cartlodge/outbuilding and erection of single storey extension with flat roof glazed link to side of dwelling; Poplar Farm House , Ipswich Road, Cretingham, Suffolk, IP13 7BW be refused.

4/21-22/5 Finance

- a) **It was resolved that the quote for replacement of oak surround of village pump (£645) was approved.** The clerk/RFO confirmed that this was for the entire work of replacing the casing of the pump but not to fix the pump itself.
- b) **It was resolved that retrospective payment of ICO renewal (£40) was approved.**

4/21-22/6 The chair recapped that the Housing Needs Survey (HNS) will survey all households of the needs of the village— not the aspirational needs. The HNS will ascertain any housing needs within the village and not a housing developer; Potential developers survey surrounding parishes when undertaking information gathering for proposed planning applications.

The planned times scale of the HNS would be as follows:

Issue HNS to households in August

Collate the information from returned surveys in September

Report the findings in October

Cllr Fletcher had a conversation with a member of Community Action Suffolk (CAS) who specialises in HNSs. CAS can undertake HNSs but only if there is a desire in the village for affordable housing and would only come on board then. If the village wanted affordable housing and CAS came on board, they charge a fee based on the number of households; Cllr Fletcher calculated the total cost would be approximately £2400.

Cllr Fletcher had sought feedback from Cllrs prior to the meeting. Cllr Mitson-Woods ask if more emphasis could be placed on affordable housing. Cllr Fletcher stated that this is covered in Section one of the HNS and he would update to show 'social rent'. There were no further comments from councillors.

The clerk stated that having spoken to CAS, they would be unable to assist with the print costs of the survey. Cllr Baker stated the PCC has a relationship with the school for printing. **It was agreed Cllr Baker ask the school if they would be willing to help.**

Cllr Locke asked how many surveys the PC expected to be returned. Cllr Fletcher thought about 40% though noted that it would be beneficial for as many people to respond as possible. He stated that he had be led to believe that planners take more notice of a village led survey than one led by developers.

The final draft of the Housing Needs Survey was authorised.

A villager asked whether villagers should still complete parallel developers surveys coming out. Cllr Fletcher stated it was down to villagers and there would be an explanation about the village led HNS with the survey at the point of circulation.

4/21-22/7 Date of next meeting – 13th September 2021 at Brandeston Village Hall.