

Brandeston Parish Council

Monday 13th January 2025 19.30

Brandeston Village Hall

MINUTES

Attendees: Cllr Baker (acting Chair), Cllr Randell, Cllr Day, Cllr Ives and 2 members of the public.

- 13/1/1 **Apologies and approval of absences** – apologies received from Cllr Summers, Cllr Smith and Cllr Locke: **proposed and seconded. Voted and approved.**
- 13/1/2 **To receive Declarations of Interest - None**
- 13/1/3 **To consider requests for dispensations - None**
- 13/1/4 **To resolve that the minutes of the meeting of the council held on 9th December 2024 are a true and correct record. Approved.**
- 13/1/5 **To receive Progress Reports for information**
- a. PROW – **finger posts are down in Mutton Lane; both have been reported.**
 - b. Flooding – **Environmental Agency contacted re: large log blocking the river on the Five Bridges route. Previous correspondence to the EA was lost so a new case logged and marked as urgent.**
 - c. SID / Traffic calming - **deferred**
 - d. Brandeston TPO's – **Order will not be served as does not meet the threshold to trigger legislation.**
- 13/1/6 **Public participation session (15 minutes) to include Police, District and County Councillors Reports.**
A parishioner spoke to inform the council that the Local Hearing for application **DC/23/4753/FUL** was delayed due to the Hearing requiring a more neutral location. Councillors were concerned about parishioners' ability to attend the Hearing should it not be held locally.
- Proposal made to feedback that Councillors and villagers were unable to comment on the change of location and have lack of clarity around the SPOC. It was felt it would be detrimental for the Hearing to be held at an alternative location, especially for the demographic of the village who may struggle to travel longer distances. A minimum of 2 weeks notice was requested for the future date to allow parishioners to make arrangements to attend the next Hearing. Response requested within 21 days.
- Proposed and seconded – approved.**
- 13/1/7 **To consider planning applications**
- a. To note a Local Hearing has been arranged for 10:00 on 28 January 2025 for The Queen, Brandeston. The Hearing will be held at Brandeston Village Hall, Brandeston. IP13 7AD.
Planning application reference: DC/23/4753/FUL
Postponed. Please see 13/1/6.
- 13/1/8 **Donations and Grants**
[Grants and Donations Policy](#) – **proposed and seconded. Approved.**
- 13/1/9 **To consider any Audit Action Log updates**
[Action Log](#) - **Received**
- 13/1/10 **Finance**
- (a) To receive [Finance Report](#); to include:

- i. Bank Reconciliation
- ii. Budget to Actual
- iii. Receipts and Payments since last meeting

(b) To authorise payments as listed below:

1. N/A

(c) Dual Authorisation update – PB **Implemented.**

(d) Motion to balance account, transfer funds and close 100 Club Account to handover to Village Hall Committee – **Motion to propose PC taking back responsibility for the 100 Club with the ownership reviewed at the end of this financial year. To be raised at the VH Committee meeting. Seconded and approved. Action: PB to provide name on the lottery licence application.**

13/1/11

Items for consideration for inclusion on the next agenda

13/1/13

Date of next meeting

To confirm the dates of all meetings for 2025:

Monday 10th February (VH provisionally booked)

Monday 10th March

Monday 7th April – Annual Parish Meeting

Monday 12th May – Annual Council Meeting

Monday 9th June (VH provisionally booked)

Monday 14th July

A Clarke – Clerk and RFO