

## **BRANDESTON VILLAGE HALL MANAGEMENT COMMITTEE MEETING**

### **Minutes for meeting on Monday 9<sup>th</sup> August 2021.**

**Present:** Sue Thurlow, Terry Robinson, Paul Baker, Kathy Churchill, Mary Ketley and Michael Cousens.

**Apologies:** Ruth Garratt, Cara Duffy, Karren Piper, Sandra Roberts and Jan Baldwin

#### **Agenda:**

#### **Welcome:**

ST welcomed everyone to the meeting, especially as it was the first time we had met in person this year.

#### **The minutes dated 9<sup>th</sup> June:**

All signed off as accurate.

#### **Financial Report:**

KP was unable to attend but had sent ST her financial report.

KP has not received any paper Barclaycard statements recently and as she is not listed as a contact the bank are not able to send them to her. She thinks we are being charged more than 1.6% so wants to check this.

**Action: CD to chase the missing statements and get KP listed as a contact with the bank.**

The accounts stand as follows:

Maintenance Account £10,974.08

Village Hall Account £13,149.06

Tennis £3109.31

ST queried the difference in the accounts since the last meeting as apart from the Tennis account, which remains the same, there seemed to be a large difference.

As per the minutes from the 9<sup>th</sup> June meeting the accounts were as follows:

Maintenance account: £12,768.08

Village Hall Current Account: £16,276.22

Those present could not think of any large outgoings apart from the yearly insurance as the kitchen had already been paid apart from a few small outstanding bills.

**Action; KP to double check the transactions to make sure this is correct.**

The plant sale made a profit of £1402.71 and we split this with the church 50/50 so our share will be £701.36. The BBQ made a profit of £60 and the Breakfast a profit of £94 so our total fundraising so far is £855.36

Anglian water payments have increased from £19 to £44 per month! It might be that this charge includes the fee for Essex & Suffolk Water but needs checking. TR offered to look into this.

**Action: KP to contact TR with the details of the bills so he can look into this.**

#### **Maintenance Report:**

TR confirmed that our electricity bills with EDF are increasing from 15p to 20p per KWH

when our contract ends. We can get this rate as a fixed rate tariff with EDF if we renew our contract and agree to stay with them for 3 years. EDF are currently using 50% renewable energy and 50% non-renewable energy.

TR has been in touch with Utility Aid based in Norwich who have compared rates from different suppliers. If we want 100% renewable energy then Octopus is the best option as they are offering the same rate as EDF (20p per KWH) but this is only fixed for 2 years. Everyone present (MK, ST, MK, PB, KC, TR) were in agreement that we should change to Octopus as they have a good reputation and we prefer to use renewable energy. TR welcomed any further comments from villagers re this.

**Action: TR to check that Octopus supply village halls and not just private residencies.**

TR reported from his monthly inspections that the new villager brick BBQ is working well, the silicone sealant in the kitchen has now been done and that he will fill in a small gap to either side of the toe board by the new cooker.

ROSPA are due to visit in Sept/Oct to check the playground and we may need a top of bark.

**Action: TR to check the cost of bark and the different quantities that we can have delivered.**

PB mentioned that the driveway may need looking at in the spring – agreed to carry this forward until then.

ST thanked TR for these monthly inspections and his reports.

### **Fundraising:**

MC reported that the BBQ was a success. He had 59 bookings but unfortunately 13 were unable to attend but even so made £60 profit – even though it was not a fundraiser. The afternoon went well and the live music was a success and the band are a possibility for future events – maybe the Horkey?

ST reported that the Fete is now in hand with a good team of people willing to help. Martin Churchill offered to rally the boys for help putting up the tents on the Weds and the pop-up gazebos on the Friday. Any donations are being asked to put in the marquee in the pub parking area on the Thursday.

Chris McArthur is doing a plan of the layout and the pub have agreed to us using both sides of the garden.

Victor Scott is help bring the chairs from the farm.

Liz Cobbold is doing the posters. PB is printing off the flyers and KC will pop the details on the aboutfram e-news and website.

The Queen is doing the BBQ this year.

Plans for the Jubilee weekend are already underway. Kathy & Martin will be in charge of the Ball on the Friday and Darryl and Pat will be running the Jubilee Games on the Saturday.

Huge thanks to Aaron and Lucy for again allowing us the use of the marquee as they will be celebrating their 10<sup>th</sup> Wedding anniversary.

KC reported that more details will follow once the ticket price has been confirmed.

Regular village hall events are slowly returning, and the Village Lunch are meeting next week to make a plan. Suffolk Acre have released new guidelines and MK, CD and MC will meet in the next few days to discuss these new regulations and report back.

Action: CD, MK, MC to report back on how many people are allowed in hall, social distancing etc as this may impact the decision of how the Village Lunch will work.

**Village Hall website:**

MC raised the point that the website is out of date and needs an overhaul. He has spoken to Darryl who currently runs the website and he would be happy to hand it over. KC said she would be happy to help with this project and MC said that CD and JB are also keen.

Action: MC to arrange a meeting of those mentioned to work out a plan for a new website.

**AOB:**

MC wanted to make sure that we re-visit hosting a fund-raising event for the Dunwich Dynamo next year.

PB Said that Mary Baker is keen to book the Panto for this Christmas so will need to know the decision re numbers etc asap.

ST also mentioned the Horkey, so again this will be dependent on numbers. We also need to think about entertainment, perhaps a speaker – the man who helped with the dialect for The Dig? Or even a singer?

Action: KC to ask Chris Hutson re his goddaughter who sang at a party recently and is very good

ST mentioned that we will need a new cleaner as Sophie is off to university.

Action: CD to send a village email re the new position.

Tennis Court – KP wanted to raise this point as the courts are being used more often and so should we go back to a booking system to make it fair.

Action: Add this to the agenda for next time.

Minutes – KC admitted that she had not been printing off a copy for Ruth. PB said he would do this in future.

**DATE OF NEXT MEETING – Monday 11<sup>th</sup> October**