

BRANDESTON VILLAGE HALL
MANAGEMENT COMMITTEE MEETING
12th SEPTEMBER 2022

Meeting held at Brandeston Village Hall.

7:30pm - 9:45pm

Attendees: Mary Ketley, Michael Cousens, Paul Baker, Jan Baldwin, Sandra Roberts, Jess Bradley, Terry Robinson.

Apologies: Kathy Churchill, Karren Piper, Katie Tassell, Cara Duffy. (Ruth absent – Committee agreed a reminder note should be posted to Ruth for future meetings.)

Last meetings minutes were signed off with the following outstanding matters:

- Flag etiquette
- Inventory

Sandra Roberts to address these matters.

- To ask Aaron Nobbs if he is happy to have the village hall sign outside his garden opposite the village hall entrance.

Cara to ask Aaron.

Current financial Report:(KP) Fete 2022 monies have been banked, except for 1 cheque.

Fete: 2297.51 (Half of these takings go to All saints Church)

Maintenance Account: 10515.08

BVH Account: 16105.19

Tennis Account: 3100.00

The Tennis Account has been closed by Barclay Bank and transferred to the BVH Account. Mary Ketley to ask Karren Piper for confirmation as to whether the current account figure includes the Tennis Account or not.

Maintenance Report:(TR)

Outdoor tables now repaired

bark laid in play area

flagpole up and working

driveway potholes filled.

Hall painting is being undertaken by Jess Bradley. The Hall exterior is sound except for a cross brace on the large window shutter which is rotten and needs replacing. All window-sills and doors have been repaired and painted.

Jess recommended the hall exterior have a good sweep/clean.

It has been noted that a padlock is needed for the oil tank.

Electricity Supply: Mary Ketley to contact Managing Director of energy provider Utility Aid to reach a settlement on future payment for the hall's energy bills. A draft of a letter to the Managing Director of Utility Aid will be sent to all committee members for approval. Mary to also contact Suffolk ACRE to seek support in resolving the issue.

Solar Panels:(MC) The preliminary application to 'Suffolk Climate Action Community Match Finder' for a grant to help pay for solar panels is under way.

BVH has to demonstrate we can cover 50% of the cost (approximately £5000) and have evidence to show Brandeston villagers approve of the installation and use of solar panels on the hall.

BVH Website:(Jess B) Jess and Kathy have worked on the new site and have a couple of options for the new look. The Committee members agreed they should go ahead with mocking up a new site as soon as possible, keeping the site uncluttered and easy to use, with particular focus on the village hall booking table. Jess and Kathy to consult Cara (who manages the bookings) to create a working site to show the committee at the next meeting.

Fete Feedback (MK MC): An enjoyable occasion. Everyone worked very hard and there were many generous donations. The Daft Dog Show (MC) and the Games Zone (Jess B) were very successful and to be done again next year.

Sue Thurlow did a good job opening the Fete. Chris the Compere did a good job too. Next year's Compere needs to 'Big Up' the draw prizes.

Chris McArthur suggested the fete be 2 and ½ hours instead of 2 hours.

More cakes were needed. Next year a committee member to ring/ ask in person the cake bakers in the village if they would bake a cake for the fete, as there are residents who do not look at the village website.

Next year's Fete to avoid clashing with Kettleburgh's Produce Show which traditionally is held on the first weekend of September.

Next Year's fete to be planned earlier in the year.

Fish and Chip Bingo Evening – October 1st 6:00pm to 10:00pm at BVH (Jan B)

An event for up to 80 Brandeston villagers. Cost is subsidised by a Government grant to encourage communities to socialise after the pandemic. A village email has gone out and places are already being taken up, but posters and flyers have been printed and will be distributed and put up by 14.09.22. The flyers will have a request

for order and cash payment to MK at Office Farm by Wednesday 21st September. Numbered tickets will be given on receipt of payment.

'The Moving Plaice' Fish and Chip van (07493359369) and team will arrive at BVH by 5:00pm on 01.10.22 to start cooking to serve food from 6:30pm to 8:00pm.

Menu: Fish and Chips, Sausage and Chips, Homemade Ragu with rice/ baked potato (Veg/vegan.)

Mary, Jan, Jess to set up tables at 5:30pm with newspaper covering, salt, vinegar.

Guests arrive at 6:00pm. Bar will be open until 10:00pm, run by MC and other.

Paul Baker to be caller and source the bingo cards (240).

Jess to source cheap pens and buy vinegar.

Jan to contact 'The Moving Plaice' to confirm, menu, timings. Jan to buy bin-liners and napkins.

Games start at 8:00pm. Three games each lasting approx. 20-30 minutes.

Annual Calendar: Committee want to have a 'Rolling Annual Calendar' for the website and for the BVH noticeboard.

The current Tennis Court noticeboard which is not used will be moved to the entrance to the BVH and placed on the opposite side to the parish noticeboard to catch the eye of people passing by and visitors. TR to investigate this matter.

Large and relevant/ current posters and signs can be placed in this new noticeboard.

Future Events for 2022:

October 1st - Fish and Chip Bingo Evening 6pm to 10pm.

October 29th – Halloween Disco (Karren Piper TBC)

November – Jan and Sally Baker to put out notice for 'Open Gardens' for May 2023.

December 10th – Christmas Fayre (Church Event in BVH) (PB).

December 18th – Pantomime (CD).

AOB:

Thanks to Paul and Terry for watering the oak tree to commemorate HM Queen Elizabeth's Jubilee.

Terry has completed all the hall emergency and safety checks and logged these checks.

The October clean is not needed. The cleaner is doing a good enough job.

Mary Mitson-Wood has a BVH fridge which she is no longer able to store. Terry will check its condition and if it's ok Sandra will put it on 'Next-door' for free. MK will arrange collection of the fridge. Otherwise, it will be taken to the dump.

MK -as a trust BVH cannot give money to any other concern including charity, however, BVH can ask guests at events for voluntary donations which can go in a local 'Food Bank.' The committee agreed this was a good idea.

MK to ask Katie Tassell for an update on looking for grants for the play area with a view to helping her to apply for them. The RoSPA Report will identify what the grant money is needed for in the Play Area.

Matters to Think about for the near future:

- Can BVH be a 'warm place' for people to visit in the winter months?
- Can BVH be a Pop-up Pub' if The Queen closes?

Next meeting: MONDAY 31ST OCTOBER 2022

7:30pm at BVH