
ALL SAINTS' CHURCH, BRANDESTON

ANNUAL REPORT

AND

FINANCIAL STATEMENT

OF THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2017

Priest-in-charge:

The Revd Deirdre West (up to August)

01728 688340

Banks:

HSBC Bank plc

20 High Street, Saxmundham IP17 1DB

Independent Examiner:

Mrs Persephone Booth

Timbers Church Rd,

Kettleburgh,

Woodbridge, IP13 7LE

Tel 01728 723502

All Saints' PCC has the responsibility of co-operating with the Priest-in-Charge, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. [PCC (powers) Measure 1956 Section 2]. It also has the maintenance responsibilities for the Cemetery Chapel and graveyard.

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL:

Members of the PCC are either ex-officio or are elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following people served as members of the PCC. Their term of office, excluding the priest-in-charge, ends at the APCM in 2018.

Priest-in-Charge:	The Reverend Deirdre West (until July 2017)
Churchwardens:	Mrs Alison Molyneux Mrs Mary Baker (Elder)
Deanery Synod Reps:	Miss Eileen Leach MBE (Elder Emeritus) Mrs Alison Molyneux
Elected Members:	Mr Paul Baker (Treasurer) Lady Clemency Cunliffe Mrs Ruth Garratt (from 2013) Mrs Kelly Jeffery Mrs Marion Kirton from the 2016 APCM Mr Chris McArthur (Vice-Chair/Tower Captain) Mrs Lucy Nobbs (up until the APCM) Mr John Penny (from 2013) Mrs Lydia Freeman (from 2014) Mrs Janet Weston (from 2014)

COMMITTEES

The PCC operates one official committee which meets between full meetings of the PCC. This is the Standing Committee. The Standing Committee is the only committee required by law. It has the power to transact business of

the PCC between meetings, subject only to directions given by the Council. In November the PCC elected Mrs Kelly Jeffery to join the Standing committee as an extra person to replace our Clergy member.

In February 2017 the Standing committee gave permission for the reading of banns across the benefice of Orebeck's 7 parishes rather than the previous arrangement of reading banns across the 3 parishes of Brandeston, Kettleburgh and Easton. As many readings as possible will occur within the parish in which the marriage is to take place.

CHURCH ATTENDANCE

There were 3 baptisms, 1 wedding and 2 funeral services in the church during the year.

Average attendance at Sunday services was 10 adults and 0 children excluding the 6 benefice services, when the average was over 30.

On Easter Sunday there were 32 present including 30 communicants.

On Christmas Eve there were 61 present including 51 communicants.

The number on the electoral roll in December was 71.

REVIEW OF THE YEAR

The PCC met six times during the year. There were three additional meetings: 2 joint meetings with the Village Hall committee to discuss the fete and a meeting in November to plan the Christmas Fair. A benefice meeting was held on 27th February in Brandeston Village Hall to start our search for a new incumbent. Further benefice meetings were held in August and September in preparation for the production of the benefice action plan. PCC meetings were either chaired by Revd Deirdre West or by Christopher McArthur the lay chair.

One of our main topics of discussion at PCC meetings in 2017 was the search for a new priest for the benefice. The benefice came together as a whole in February to hear about the requirements for starting the process of appointing a new incumbent. The benefice meeting was held on 27th February in Brandeston Village Hall. Discussion centred on finances and whether the Benefice as a whole and individual parishes would be able to meet their parish share. This was followed by a meeting of Treasurers and Churchwardens at Marlesford where the financial component of the action plan was completed under the guidance of Revd Canon Graham Hedger. Brandeston PCC held a special meeting to discuss their entry to the benefice action plan. As part of the Clergy selection process Chris McArthur and Alison Molyneux agreed to represent Brandeston during the interview process.



Revd West's final service was held in Brandeston Church on 16th July. This was followed by a presentation at the Sunday Café in Easton. Her final PCC meeting in Brandeston was on June 20th. The formal meeting was followed by refreshments and an opportunity for the members of the PCC to thank Revd Deirdre West for her work in the parish, personally and on behalf of parishioners, before her final service.

GROWING TOGETHER

The new Orebeck benefice was confirmed by The Church Commissioners and the Bishop of St Edmundsbury & Ipswich, the Rt Revd Martin Seeley on 31st January and we had an Orebeck benefice party before Deirdre's retirement in June to celebrate this and to thank her for all her work to achieve this goal.

Village Hall management committee –Our representative is Ruth Garratt who volunteered to join the committee for a year to be renewed annually at APCM meeting.

GROWING DEEPER

The churches of the benefice continue to worship together twice a month and to share a Lent Course which this year took the form of a series of Lent Lunches and discussions, raising funds for the diocesan Kagera appeal. Our worship in Holy week finished with a powerful reflection on the events of Good Friday.



GROWING YOUNGER

2017 was an encouraging year at Brandeston church for family events. The harvest service was led by Revd Brynn Bayman, the chaplain for Framlingham College and Brandeston Hall. It attracted some families and the picnic lunch in the churchyard in beautiful autumn sunshine was a great success.



The service of Remembrance was held at Brandeston this year. Mr Chris Wilton was the speaker. He was a lieutenant colonel in the Army Air Corps. The church was full with a large number of scouts and cubs and their families from the Deben Valley group, led by Angus Wheeler-Rowe.

The Christingle service, again led by Revd Brynn Bayman attracted a very large congregation from the village and the school.

The most significant development, however has been the weekly use of the church by the school for their midweek act of worship. This is a very welcome addition to the life of the church.

ALL SAINTS CHURCH – FABRIC, GOODS AND ORNAMENTS

The church remains in good condition with the majority of our priority quinquennial repairs having been completed under the supervision of our architect Stephen Claydon of Felixstowe. The last of our major tasks was the considerable repair of the front boundary wall as it was badly in need of repointing, and some bricks had to be replaced. This was completed last autumn and we now have one final item, the war memorial restoration, to be undertaken in 2018, following the specification prepared by our architect. During the autumn we agreed with Brandeston Parish Council that we would retain ownership of the monument in our churchyard, but that they would enter into an agreement with us on joint maintenance of it in the future. We acknowledge that when it was erected in 1921 it was done from villagers' donations and not just as an Anglican Church project. The monument has also been listed this year. We have a 75% grant from the War Memorials Trust for the costs of this work.

Our PCC have decided to engage a new architect at the end of 2017 who has very specialist knowledge of old church repairs. This is Ruth Blackman of Birdsall, Swash and Blackman Ltd for Kings Lynn, Norfolk. She has inspected our church and has no major issues with taking on this portfolio. Ruth is well respected and experienced, being on many diocesan committees in East Anglia.



In June 2017 an inspection by Taylors' of Loughborough bell foundry of all our bells, revealed a serious crack in number four bell at Brandeston, all ringing then stopped. All other bells were found to be in a good condition, although number five bell pulley block was rebuilt this year. The cracked bell was welded by Soundweld of Newmarket

and work in the tower (lowering it with lifting tackle) was carried out by Taylors and local volunteers under a Diocesan faculty granted to us. The cost of these repairs was met by local PCC fund raising and a £1000 grant from Suffolk Guild of Ringers. All bells now ring again to the notes created when installed in 1950 by Taylors, with a permanent repair effected on a medieval bell.

All other church fabric matters remain satisfactory with no leaks to the roof etc and a Diocesan contract remains in place for gutter cleaning and drains. The boundary yew hedge to the south has been cut down again in another section this year, from twenty metres high to approx. 4 metres; we thank the school for this serious work, and of course for the high standard of churchyard maintenance that they undertake for us. The North path yew hedge that the PCC drastically trimmed back two years ago is now re-growing very well, with new plants added as needed.



The mortuary chapel remains in our ownership, managed by the “friends”, and no building renovation work was needed this year. However the churchyard is maintained by tractor cutter and handwork by Andy Cook, Alison Molyneux’s gardener, their contribution to overhauling the overgrown churchyard is very much appreciated. This churchyard remains a very important haven for many varieties of orchid in the spring.

Some local residents have commented this year that a cell phone mast will be erected on our church roof to resolve local problems, but in reality no approaches have been made to the local church officers or the Diocesan office.

FUNDRAISING

The need to contribute to an ever-increasing parish share, as well as the maintenance of a Grade 1 listed building, means that fundraising is never far from our thoughts. Once again we have received good support from the people of the village and further afield. The success of fundraising events is more important on a social basis than a financial basis drawing on support from our friends and neighbours in the village.

This year’s breakfast was very well supported with about 50 customers. It was an excellent social event bringing in some welcome new helpers and £300 in profits.

Plans for an Open Gardens weekend in 2018 are developing with members of the PCC working with representatives of the village hall committee. It will be a big event for the village, calling on support from many gardeners and even more helpers with associated activities such as refreshments. The dates fixed are the weekend of 9th and 10th June.

Surprisingly the sun shone on the day of the fete. It didn’t rain! In fact people complained that it was too hot!

The village worked together under the leadership of Darryl Morgan to make it a great day. With the support of the pub team everyone worked hard to make the event as successful as possible. The final total raised was approx. £5200. Some successful additional activities contributed to this impressive total. The pub made a big effort with a financial contribution from the feast and farmers’ market. There was a good balance between the church and Village Hall and Martin Churchill was an excellent host. Revd West commented that it was a quality fete drawing people from a large area. The Feast for the village, served by “The Queen” in the evening, was a great success.

The October fundraising event was a Sunday Serenade concert organized by Janet Weston. Her concerts are always popular, drawing friends and family members of the choir as well as regular followers of the choir and people from the village to the audience. The refreshments afterwards are always welcome. It was an enjoyable way to raise £420

Also in October we hosted a coffee morning and plant sale at the village hall to include a raffle, produce and cakes. This raised £265.

The bike ride organized by Ruth and John Garratt always brings in welcome money for the church as well as for the Suffolk Historic Churches Trust. Our thanks go to the organizers and the riders and to the church sitters. The bike ride raised £1009 to be divided equally between the church and the Suffolk Historic Churches Trust.

PLANNED GIVING

Our approach to planned giving had already been under review but this was highlighted at the combined benefice meeting with the rural dean in February.

Mr Baker is trying to get finances on a more formal basis with more people paying regular payments by standing order and non-taxpayers using brown envelopes each month. He suggested approaching church attenders using individual letters and electoral roll members while others received a less specific letter. **This giving appeal has been extremely well received and has produced positive results.**

WAR MEMORIAL

Mrs Molyneux and Mr McArthur met Dr Elson the Chairman of Brandeston Parish Council to discuss a joint village fundraising event in November and the sharing of the costs of the war memorial refurbishment. Mr McArthur will apply for grants. There is a war memorial fund from the local government. Mr McArthur and Mrs Baker will go to Wickham Market to investigate Wilda Woodland's local history archived material for our exhibition. Mr and Mrs Kirton attended a course about war memorials. Restoration work will proceed with an additional £500 contribution from the Parish Council.

PUBLICITY

Mrs Jan Baldwin has kindly agreed to take over the compilation of the parish magazine which continues to be printed at the school. A thank you letter was sent to Mrs Val Butcher as she finished doing this job after many years.

SAFEGUARDING

Chris McArthur as tower captain and Mary Baker both attended safeguarding training sessions.

Safeguarding was on the agenda at PCC meetings. No disclosures or referrals were made. Mrs Pam Bennett-King continues as safeguarding officer for the churches in the benefice. Her name is displayed in the church. It was agreed that we would ask Pam to come to a PCC meeting and issued an open invitation to her. The PCC will keep eyes and ears open and report to Pam about matters of concern.

MORTUARY CHAPEL

Refurbishment of the gates in memory of Malcolm Yates. Thanks were sent to Mrs Yates for this work and all those who helped her. This has resulted in improved access to the churchyard for tractors and funerals. The tidying of the church took place as mentioned earlier. The bottom part of churchyard has been cut by a team of volunteers. Richard Ives and John Garratt cut the hedge.

LOES DEANERY SYNOD REPORT FOR 2017

The meeting in June was held at Framsdén.

Matters covered were similar to the pastoral committee-deanery planning meeting - establishing aims for the deanery, the Churchwardens' meeting in July to prepare for the new priest and the fact that we will be in suspension again. Anna Hughes the new diocesan secretary was introduced and finances were discussed in relation to parish share and deanery planning. Other issues discussed at meetings included safeguarding, the new laws on data protection and an interesting presentation: Christians Against Poverty & the work of St John's Church Saxmundham

CHARITABLE GIVING.

Suffolk Historic Churches Preservation Trust	£25
Bike ride donation to Suffolk Historic Churches' Trust.	£504.50
Children's Society (Christingle)	£130.83
St Elizabeth's Hospice (pub carol singing)	£157.72
Poppy appeal	£317.92
FIND and Mills Meadow. (Harvest festivals gifts from the parish and from Framlingham College Prep School)	
Rohingya appeal	£100
Ipswich Night Shelter	£100

BRANDESTON BELLRINGERS

We continue to cheerfully ring for the services in both Brandeston and Kettleburgh with our local band, to whom we are most grateful. They are P Booth, J O'Leary, R Darton, J. Garratt, C Oswald, L Oswald, T Oswald, C Oswald, H Saxton and C McArthur (Tower Captain). A Hayward is no longer able to ring but is still a member of our band.

Practice nights are no longer possible for logistical reasons but we are always open to the possibility of welcoming new ringers, wishing to join us, and competent teaching can be provided. Both tower captains have been DBS checked this year.

FINANCIAL REPORT FOR YEAR ENDING 31ST DECEMBER 2017

TREASURER'S REPORT – Financial Statement year ending December 31st 2017

The Receipts and Payments account had a surplus of £389.67 compared to a deficit of £637.55 in 2016. This was due to an increase in receipts of £1555.63 against an increase in payments of £528.41

The cost of major works, due to action taken as a result of the Quinquennial, were kept to a minimum of £6346.40. My thanks go to Chris McArthur for the work in obtaining grants for this work. As a result the closing balance for the Fabric Fund is £4906.11. The closing balances for the General Reserve, Cemetery Fund and Caring Fund stood at £1854.04, £150.31 and £163.62 respectively.

The repair of one of the bells in 2018 will reduce the Fabric Fund still further and we will have to continue to work diligently if we are to meet our Centenary Share target of £14000.

Paul Baker – Honorary Treasurer 26.03.18

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ALL SAINTS CHURCH,
BRANDESTON, FOR THE YEAR ENDED 31 DECEMBER 2017**

This report on the financial statements of the PCC for the year ended 31 December 2017 which are set out on page[], is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 43 of the Charities Act 1993 ("the Act").

Respective Responsibilities of PCC and Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated 13th March 2018

Signed Persephone Booth

Mrs Persephone C Booth, ATT (Fellow)

Brandeston PCC Annual Report for 2017

All Saints' Church , Brandeston - period ended 31st December 2017

Receipts and Payments

	£		£	
	2017	2016	2017	2016
	General	Restricted	General	Restricted
Receipts				
Planned Giving (Gift Aid)	5205.00		3510.00	
Collections, Other Giving	3320.42		2894.86	
Wall Safe	78.29		93.97	
Donations	1190.00	20.00	1210.90	20
Tax recovered on Gift Aid	1735.07		1537.52	
Fund Raising	5589.91		6959.81	
Interest	0.00		0.00	
Magazine	965.00		1000.00	
Fees	2000.00		1321.00	
Grants		9000.00		
Total income	20083.69	9020.00	18528.06	20.00
Payments				
Grants - Overseas	200.00		0.00	
Grants - Home	255.83		25.00	
Centenary Share	14000.00		13000.00	
Church Expenses	4080.22		4014.67	
Clergy Expenses	469.10		617.93	
Magazine	448.08		758.58	
Summer Fete and Christmas Fair	20.00		76.34	
Other Fundraising	0.00		59.10	
Bank Charges	0.00		0.00	
Fees	148.00		604.00	
Services Expenses	72.79		9.99	
Church major works		6346.40		5286.4
TOTAL	19694.02	6346.40	19165.61	5286.40
Surplus of Receipts Over Payments for 2017	389.67	2673.60		
Excess of Payments over Receipts for 2016			-637.55	-5266.40
Opening balance 1.1.17		4010.81		9914.76
General fund surplus		389.67		-637.55
Restricted funds surplus		2673.6		-5266.4
Closing Balance 31.12.17		7074.08		4010.81

<u>Movement on Funds</u>			
<u>General Reserve - Unrestricted</u>	2017		2016
Opening Balance - 01/01/2017	1464.37	Opening Balance - 01/01/2016	2101.92
Excess of Receipts over Payments	389.67	Excess of Payments over Receipts	-637.55
Closing Balance - 31/12/2017	<u>1854.04</u>	Closing Balance - 31/12/2016	<u>1464.37</u>
<u>Fabric Fund - Designated</u>		<u>Fabric Fund - Designated</u>	
Opening Balance - 01/01/2017	2252.51	Opening Balance - 01/01/2016	7538.91
Grants Received	9000.00	Major Works - Payments	-5286.40
Major Works - Payments	-6346.40	Closing Balance - 31/12/2016	<u>2252.51</u>
Closing Balance - 31/12/2017	<u>4906.11</u>		
<u>Cemetery Fund - Restricted</u>		<u>Cemetery Fund - Restricted</u>	
Opening Balance - 01/01/2017	130.31	Opening Balance - 01/01/2016	110.31
Commonwealth War Graves	20.00	Commonwealth War Graves	20.00
Closing Balance - 31/12/2017	<u>150.31</u>	Closing Balance - 31/12/2016	<u>130.31</u>
<u>Caring Fund -Restricted</u>		<u>Caring Fund -Restricted</u>	
Opening Balance - 01/01/2017	163.62	Opening Balance - 01/01/2016	163.62
Closing Balance - 31/12/2017	<u>163.62</u>	Closing Balance - 31/12/2016	<u>163.62</u>
Total Funds	<u>7074.08</u>	Total Funds	<u>4010.81</u>
Held in HSBC Bank current account	<u>7074.08</u>	Bank current account	<u>4010.81</u>

Signed by Paul Baker, Treasurer

P. Baker
Date 26.03.18

THANK YOU

Our splendid church continues to function as an Anglican “spiritual home” for us all in the village, thanks to the efforts of Revd Deirdre West, (who retired in July) and our church wardens. Mary Baker has run many services and has undertaken exemplary work assisted by our other churchwarden Allison Molyneux. The church has maintained its congregations and pattern of services through this difficult period, not an easy task. Other visiting clergy and Revd Brynn Bayman have also been so supportive as needed, and we thank them for fitting us into their busy schedule. The PCC also supported us most competently through the year, at meetings and funding raising events, enabling us to pay our quota in full. The efforts of our PCC treasurer have been noteworthy this year, when parish giving increased substantially. Villagers’ generosity in many forms is key to our financial success, and our events are always well supported by many. Our independent auditor once again did a thorough audit for us and we thank her.

To maintain our church we thank our cleaners, flag raisers, organist, flower arrangers, magazine team of contributors, distributors and illustrators, electoral roll recorder, PCC members, caterers, bell ringers, sidesmen, the school groundsmen, and all those who helped us in any way throughout the year. A brilliant effort by all on a regular basis and a big thank you to Mary Baker for compiling this report.

We sincerely thank the Revd Deirdre West for all her work amongst us and are thankful for the Diocesan support in obtaining a new appointee without a long interregnum.