

BRANDESTON PARISH COUNCIL

Clerk/RFO:

parish.clerk@brandeston.net

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 7th November 2022 at 7.30pm** in Meeting Room of Brandeston Village Hall.

Signed *Melanie Thurston* - Locum Clerk

AGENDA

7/22-23/1 Welcome from the Chair

7/22-23/2 To receive and accept apologies for absence

7/22-23/3 To receive any Declarations of Interest

7/22-23/4 Public Forum

7/22-23/5

- a) To agree and sign as a true record the Minutes of the Parish Council Meeting held on 3rd October 2022 (*Circulated and on website*)
- b) To agree and sign as a true record the Minutes of the Parish Council Meeting held on 17th October 2022 (*Circulated and on website*)

7/22-23/6 To receive a report from County Councillor Bryce

7/22-23/7 To receive a report from East Suffolk Councillor Freeman

7/22-23/8 Resignation of Cllr David Fletcher – Vice Chairman

7/22-23/9 To Elect a new Vice Chairman

7/22-23/10 Update on Recruitment of a new Parish Clerk

7/22-23/11 Finance – RFO

- a) Bank reconciliation for Parish Council Account (*Attached*)
- b) Bank reconciliation for the 100+ Account (*Attached*)
- c) To consider the draft precept budget for 2023-2024
- d) Payment of Invoice to Locum Clerk for Clerical Services

7/22-23/12 GDPR Update & Risk Assessment

7/22-23/13 Parish Council Health & Safety Risk Assessment.

7/22-23/14 Oral Reports – other

**7/22-23/15 Planning to include;
DC/22/1214/FUL- Goodchild - Neighbour Objection**

7/22-23/16 Date of next PC Meeting TBC

1st November 2022