

BRANDESTON PARISH COUNCIL

Clerk/RFO:

parish.clerk@brandeston.net

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 3rd October 2022 at 7.30pm** in Meeting Room of Brandeston Village Hall.

Signed *Melanie Thurston* – Locum Clerk

6/22-23/1 Welcome from the Chair

6/22-23/2 To receive and accept apologies for absence

6/22-23/3 To receive any Declarations of Interest

6/22-23/4 Public Forum

6/22-23/5 To receive and sign as a true record the Minutes of the Parish Council Meeting held on 12th September 2022 (*Circulated and on website*)

6/22-23/6 To adopt the new Local Government Act Councillor Code of Conduct

6/22-23/7 To receive a report from County Councillor Bryce

6/22-23/8 To receive a report from East Suffolk Councillor Freeman

6/22-23/9 Finance – RFO

- a) Bank reconciliation for Parish Council Account (*Attached*)
- b) Bank reconciliation for the 100+ Account (*Attached*)
- c) Payment of Invoice to Locum Clerk for Clerical Services

6/22-23/10 Insurance renewal update and payment of invoice

6/22-23/10 GDPR – update & Risk Assessment

6/22-23/11 ACV – update

6/22-23/12 Parish Council Health & Safety Risk Assessment

6/22-23/13 Oral Reports – other

6/22-23/14 Cllr Williams Continuing as a Parish Councillor

5/22-23/15 Planning

5/22-23/15 Date of next PC Meeting, Monday 10th October 2022 at 7,30pm, Meeting Room, Brandeston Village Hall.

23rd September 2022