

Clerk/RFO: Catherine Bacon
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Dear Councillors

You are requested to attend a virtual Meeting of Brandeston Parish Council to be held on **Monday 14th June 2021 at 7.30pm** at Brandeston Village Hall adhering to current government COVID guidelines.

Signed



Catherine Bacon
Clerk/RFO

AGENDA

2/21-22/1 Welcome from the Chairman

2/21-22/2 To receive and accept apologies for absence

2/21-22/3 To receive any Declarations of Interest

2/21-22/4 To receive and sign as a true record the Minute of the APCM held on 5th May (*Circulated and on website*)

2/21-22/5 To receive a report from County Councillor Bryce

2/21-22/6 To receive a report from East Suffolk Council

2/21-22/7 Finance – RFO

- a) To authorise the transfer of VAT reclaim (£500) from PC account (51541412) to 100+ account (02474506) (Ideal Catering invoice 9128)
- b) To retrospectively authorise the renewal of Microsoft office subscription for PC laptop (£59.99)
- c) To authorise the purchase of two FIDO dog bins (approx. £195+ £39VAT each) to be installed by the Chapel footpath and village triangle footpath
- d) Internal Audit Report feedback

2/21-22/8 Planning

- a) **DC/21/2533/LBC Listed Building Consent - New terrace and steps to replace and enlarge existing paved areas, installing guttering and rain chains to Garden Room and associated drainage works. New Oil Tank in garden screened by willow fencing., The Priory Earl Soham Road Brandeston Suffolk IP13 7AU**
- b) **DC/21/2532/FUL New terrace and steps to replace and enlarge existing paved areas, installing guttering and rain chains to Garden Room and associated drainage works. New**

Oil Tank in garden screened by willow fencing., The Priory Earl Soham Road Brandeston IP13 7AU

- c) DC/3535/QTEI3AQX07400 Proposed dwelling, with use of existing vehicular access. Conversion of part retained former agricultural building currently approved to be used ancillary to existing dwelling, Red House Barn The Street Brandeston Woodbridge Suffolk IP13 7AB**

2/21-22/8 Oral Reports from Councillors

2/21-22/9 Report on joint Plant Sale with BPC, PCC and VH committee – Cllr Mitson-Woods

2/21-22/10 To discuss engagement of professionals to repair:

- a) Bus shelter**
- b) Village pump**
- c) Plaques for village sign and village hall gates**
- d) Village noticeboard**

2/21-22/11 Date of next PC Meeting, Monday July 12th 2021 at 7,30pm.