

BRANDESTON PARISH COUNCIL

Clerk/RFO: Catherine Bacon
01379 388808 / 07810 301899
parish.clerk@brandeston.net

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 13th December 2021 at 7.30pm** at Brandeston Village Hall adhering to current government COVID guidelines.

Signed



Catherine Bacon
Clerk/RFO

9/21-22/1 Welcome from Chairman

9/21-22/2 To receive and accept apologies for absence

9/21-22/3 To receive any Declarations of Interest

9/21-22/4 Public Forum

9/21-22/5 To receive and sign as a true record the Minute of the Meeting held on 13th September 2021 (Circulated and on website)

9/21-22/6 To receive a report from County Councillor Bryce

9/21-22/7 To receive a report from East Suffolk Councillor Freeman

9/21-22/8 Finance – RFO

- a) Bank reconciliation for Parish Council Account (*Attached*)
- b) Bank reconciliation for the 100+ Account (*Attached*)
- c) To authorise payment Gary Meadow invoice for bus shelter and noticeboard maintenance (£488)
- d) To authorise payment of SALC invoice 25337 for GDPR training (£25+£5VAT)

9/21-22/9 Oral Reports

9/21-22/10 To approve Parish Councillor role descriptions

9/21-22/11 To discuss progress with GDPR updates

9/21-22/12 Presentation of HNS results – Cllr Fletcher

9/21-22/13 To discuss Climate Forum – Cllr Locke

9/21-22/14 Budget 2021-22;To discuss further amendments to budget for 2021-22

9/21-22/15 Planning

- a) DC/21/5223/FUL, Single storey rear extension, new car port and detached studio. External cladding, painting to brickwork and replacement windows and doors. Red Gables , Mutton Lane, Brandeston, IP13 7AR
- b) DC/21/5188/FUL, Addition of small porch to existing dwelling. Tow House, Low Street, Brandeston, Woodbridge, Suffolk, IP13 7AN

9/21-22/16 To discuss plans for the Queen's Diamond Jubilee Beacon

9/21-22/16 Date of next PC Meeting, Monday January 10th 2022 at 7,30pm, Brandeston Village Hall.