

NOTICE OF MEETING OF BRANDESTON PARISH COUNCIL

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on

Tuesday 13th March 2018 at 7.30pm in the committee room of the Village Hall.

Please use the back door that leads directly into the meeting room as the main hall will be in use.

Members of the public are most welcome to attend.

Signed

Mary Mitson-Woods

Clerk and Responsible Finance Officer

7th March 2018

Agenda

8-1718/1 Welcome from the Chairman

Chairman opens the meeting for a forum with parishioners and to receive reports and discussion from representatives of SCC and SCDC.

8--1718/2 To receive any Declarations of Interest

8-1718/3 To receive and accept apologies for absence

8-1718/4 To receive and sign as a true record the minutes of the Meeting of the Council held on 3rd February 2018 (Circulated)

8-1718/5 Finance

- a) RFO Report on the Council's finance.
- b) Clerk's salary from 6th Jan to 31st March 2018 12 weeks at £20.00 £240.00
- c) To authorise 100+ Club prizes for April, May and June 2018 (3 months at £35 + £105.00)
- d) To authorise a Councillor to undertake the Council's Internal Audit with the Clerk
- e) To form a working party to review the Council's Financial and Procedural Standing Orders and to review the Council's Financial Risk Assessment. To report back to Annual PC Meeting in May.

8-1718/6 Highway Matters - Councillor Kirton.

8-1718/7 Policing Matters – Councillor Duffy to report from liaison meeting.

8/1718/8 War Memorial and WW1 centenary 2018

Councillor Elson to report back on progress.

8/1718/9 Reforms to the Data Protection Act (GDPR) Councillors to consider what action must be taken before 25th May 2018

8/1718/10 Planning for Annual Parish Meeting on 16th May

8/1718/11 Date of the Annual Parish Council meeting: Tuesday 8th May 2018 at 7.30pm in the Committee Room of the Village Hall.