

**BRANDESTON PARISH COUNCIL**

**Clerk/RFO:** Catherine Bacon  
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Dear Councillors

You are requested to attend a virtual Meeting of Brandeston Parish Council to be held on Monday, **12<sup>th</sup> October 2020 at 7.30pm**. Due to continuing Covid-19 restrictions the meeting will be via Zoom and if a parishioner would like to observe please let the Clerk know to receive a link.

Signed



Catherine Bacon  
Clerk/RFO

**AGENDA**

**7/20-21/1 Welcome from the Chairman**

**7/20-21/2 To receive and accept apologies for absence**

**7/20-21/3 To receive any Declarations of Interest**

**7/20-21/4 To receive and sign as a true record the minutes of the meeting held on 28<sup>th</sup> September 2020** (*Circulated and on website*)

**7/20-21/5 To receive a report from County Councillor West**

**7/20-21/6 To receive a report from East Suffolk Councillor Cook**

**7/20-21/7 Financial Matters**

- a) Bank reconciliation for Parish Council Account
- b) Bank reconciliation for the 100+ Account
- c) To provide an update on budget vs expenditure
- d) To request proposals for 2021/22 budget
- e) To authorise payment of SALC invoice 23585; Birketts Planning webinar 26<sup>th</sup> Aug 2020 (£25.00 + £5.00VAT)
- f) To authorise payment of SALC invoice 23641, Birketts Planning webinar on 10<sup>th</sup> Sept 2020 (£25.00 + £5.00VAT)
- g) To authorise payment of SALC invoice 23709, Birketts Planning webinar on 23<sup>rd</sup> Sept 2020 (£25.00 + £5.00VAT)
- h) To confirm P30 refund of £73.20 for Quarter 2 (ending 5 Oct 2020)

**7/20-21/8 Oral Report from Councillors**

**7/20-21/9 To report progress of Heritage Signs – Cllr Mitson-Woods**

**7/20-21/10 To discuss further the village sign and image of Rev. John Lowes**

**7/20-21/11 Quiet Lanes**

- a) To authorise application for grant funding from SCC towards Quiet Lane applications for Mill Lane and Mutton Lane
- b) To elect a 'champion' to lead and coordinate volunteers through local process

**7/20-21/12 Mary Revett Trust – to request the trustees provide a quarterly report to the parish council.**

**7/20-21/13 To discuss how to manage dog fouling in the village.**

**7/20-21/14 To discuss the option of obtaining trees from Woodland Trust for the playing field and memorial avenue.**

**7/20-21/15 To discuss how the PC can manage paths which are shared by walkers and riders.**

**7/20-21/16 To discuss the forthcoming co-option.**

**7/20-21/17 Date of next meeting Monday 9<sup>th</sup> November 2020.**