

BRANDESTON PARISH COUNCIL

Clerk/RFO: Catherine Bacon
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Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 11th April 2022 at 7.30pm** at Brandeston Village Hall adhering to current government COVID guidelines.

Signed



Catherine Bacon
Clerk/RFO

13/21-22/1 Welcome from Chairman

13/21-22/2 To receive and accept apologies for absence

13/21-22/3 To receive any Declarations of Interest

13/21-22/4 Public Forum

13/21-22/5 To receive and sign as a true record the Minute of the Meeting held on 14th March 2022 (Circulated and on website)

13/21-22/6 To receive a report from County Councillor Bryce

13/21-22/7 To receive a report from East Suffolk Councillor Freeman

13/21-22/8 Finance – RFO

- a) To receive internal audit report for 2020/21 from Councillor Williams
- b) To receive and approve the unaudited draft Parish Council accounts for the year 2021/22.
Papers included and attached:
 - 1. Cashbook for 2021/22
 - 2. Bank reconciliation Parish Council Account number 51541412 to bank statement and cashbook
 - 3. Bank reconciliation for 100+ Account number 02474506 to bank statement and cashbook
 - 4. Print out of bank statement to 31st March 2022

13/21-22/9 Oral Reports

13/21-22/10 Planning

- a) **DC/22/1194/TCA, Rear garden, T1 4no. Confers - crown reduce by 30% T2 Laurel - crown reduce by 40%. Church View, The Street, Brandeston, Woodbridge, Suffolk, IP13 7AD**

- b) DC/22/1178/TCA, T1 Hawthorn - crown reduce by 40% T2 Yew - crown reduce by 40% and shape. Trees on Eastern side boundary. The Yews, The Street, Brandeston, Woodbridge, Suffolk, IP13 7AD

13/21-22/11 To discuss progress with GDPR updates

13/21-22/12 To discuss Climate Forum – Cllr Locke

13/21-22/13 To confirm the Brandeston torch bearer for Jubilee Torch relay – Clerk

13/21-22/13 To discuss plans for the Queen’s Diamond Jubilee Beacon

13/21-22/14 To finalise location for Queen’s Diamond Jubilee Tree

13/21-22/15 To confirm ‘Meet you MP’ event with Dr Dan Poulter - clerk

13/21-22/16 Date of next PC Meeting (APCM), Monday May 9th 2022 at 7,30pm, Brandeston Village Hall. Note, APM Monday April 25th 2022 at 7.30pm, Brandeston Village Hall