

BRANDESTON PARISH COUNCIL

Chair c/o
Parish.clerk@brandeston.net

Dear Councillors,

*You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 11th September 2023 at 7.30pm** in Meeting Room at Brandeston Village Hall.*

Members of the public are also invited.

Signed John Spacey – Clerk

AGENDA

23-24/1 Welcome from the Chair

23-24/2 To receive and accept apologies for absence

23-24/3 To receive any Declarations of Interest

23-24/4 To Agree and sign off as a true record the Minutes of the Parish Council meeting held on the 10th July 2023 (Circulated and on the Website)

23-24/5 Councillor Vacancies – To Report on the applications received to fill the two “casual vacancies” that exist.

Suitable candidates to be selected by Co-option Election.

23-24/6 Public Forum

23-24/7 Queen Public House - updates on Bottle Recycling bins relocation and Current Use of Premises.

23-24/8 Finance – to approve Report from RFO

23-24/9 To approve Clerks contract

23-24/10 Governance – To approve and adopt:

- a) Standing Orders (annual review)
- b) Code of Conduct
- c) Advertising Exercise of Public Rights – to be published on the website
- d) Audit – to report completion by SALC of Annual Audit

23-24/11 Insurance – To consider renewal quote received and circulated

23-24/12 Training – update

- a) The Clerk has completed Modules 3 and 4 training
- b) Cllr Randell to attend courses in November and December

23-24/13 Risk Assessment – update – Cllr Randell

23-24/14 Planning

- a) To consider joining Planning Alliance with local Parishes
- b) Current Applications – Cllr Locke

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23-24/15 Road Safety – Cllr B. Baker

- a) Update on SID
- b) To discuss “20 is Plenty” speed limit and cost implications

23-24/16 Reports from District Councillor (if available)

Date of next PC meeting, **Monday 9th October 2023 at 7.30pm**, Brandeston Village Hall