

Brandeston Parish Council

AGENDA

To: Members of Brandeston Parish Council

You are duly summoned to attend the next meeting of Brandeston Parish Council to be held at 7.30pm on Monday 10th March 2025 at Brandeston Village Hall.

Public Attendance

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' or Police reports.

- 10/3/1 **Apologies and approval of absences**
- 10/3/2 **To receive Declarations of Interest**
- 10/3/3 **To consider requests for dispensations**
- 10/3/4 **a. To resolve that the minutes of the meeting of the council held on 13th January 2025 are a true and correct record.**
b. To resolve to approve the amendment to the minutes of the meeting of the council held on 9th December 2024 (minutes document was incorrectly titled 'Agenda' - email sent to PB & RS on 14.01.25)
- 10/3/5 **To receive Progress Reports for information**
a. PROW
b. Flooding - Correspondence from MoP advising the logs by the 5 Bridges have been cleared
c. SID / Traffic calming
- 10/3/6 **Public participation session (15 minutes) to include Police, District and County Councillors [report here](#).**
- 10/3/7 **To consider planning applications**
a. To note the Local Hearing has been rearranged for 10:00 on 26th March 2025 at: East Suffolk House, Riduna Park, Station Road, Melton, Woodbridge IP12 1RT
Planning application reference: Appeal Hearing - The Queen, Brandeston - AP/24/0022/REFUSE - APP/X3540/W/24/3342873
b. DC/25/0390/BNGLEG [Use of land for Biodiversity Net Gain Habitat Bank Site - Bridge Farm Friday Street Brandeston Woodbridge Suffolk IP13 7BP](#)
- 10/3/8 **Policies for Review**
a. [Asset Register 24/25](#)
b. [Cash Handling Policy 24/25](#)
c. [Internal Controls 24/25](#)
d. [Reserves Policy 24/25](#)
e. [Risk Assessment 24/25](#)
- 10/3/9 **To consider any Audit Action Log updates**
[Audit Action Plan](#)
- 10/3/10 **Finance**
(a) To receive [Finance Report](#); to include:
i. Bank Reconciliation

- ii. Budget to Actual
- iii. Receipts and Payments since last meeting

(b) To authorise payments as listed below:

1. N/A

(c) Dual Authorisation update – RS & PB

(d) 100 Club: Village Hall Committee feedback

10/3/11 **Items for consideration for inclusion on the next agenda**

10/3/12 **Date of next meeting**

To confirm the dates of the next meeting of Monday 7th April – Annual Parish Meeting.

A Clarke – Clerk and RFO