

BRANDESTON PARISH COUNCIL

Clerk/RFO: Catherine Bacon
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Dear Councillors

You are requested to attend a virtual Meeting of Brandeston Parish Council to be held on Monday, **9th November 2020 at 7.30pm**. Due to continuing Covid-19 restrictions the meeting will be via Zoom and if a parishioner would like to observe please let the Clerk know to receive a link.

Signed



Catherine Bacon
Clerk/RFO

AGENDA

8/20-21/1 Welcome from the Chairman

8/20-21/2 To receive and accept apologies for absence

8/20-21/3 To receive any Declarations of Interest

8/20-21/4 Public Forum

8/20-21/5 To receive and sign as a true record the minutes of the meeting held on 28th September 2020 (*Circulated and on website*)

8/20-21/6 To receive a report from County Councillor West

8/20-21/7 To receive a report from East Suffolk Councillor Cook

8/20-21/8 Financial Matters

- a) Bank reconciliation for Parish Council Account
- b) Bank reconciliation for the 100+ Account
- c) To monitor the 2020/21 budget against expenditure
- d) To authorise payment of Richard Martin invoice for Village Triangle Maintenance (£100)
- e) To authorise payment of 100+ Club Lottery License (£20)
- f) To authorise payment of SALC invoice 23816, Provision of 6 months payroll service for period ending 30th September 2020 (£45.00 + £9.00VAT)
- g) To authorise purchase and payment from the 100+ account for Village Hall kitchen cupboards to complement the kitchen refurbishment.

8/20-21/9 Budget 2021-22

- a) Update on actual against budget for 2020-21
- b) Items for budget 2021-22
- c) Adjustments for budget 2021-22

8/20-21/10 To discuss the Casual Vacancy

8/20-21/11 Oral Report from Councillors

8/20-21/12 Heritage Signs

- a) To report progress of Heritage Signs – Cllr Mitson-Woods
- b) To approve design for Heritage signs
- c) To authorise the Clerk to apply for 3 Heritage signs with payment via grants from East Suffolk Council and Suffolk County Council

8/20-21/13 Quiet Lanes - to elect a 'champion' to lead and coordinate volunteers through local process

8/20-21/14 Mary Revett Trust update

8/20-21/15 To arrange a work party to clean the Village Sign and 30mph roundels

8/20-21/16 East Suffolk Council Planning Consultations

- a) To authorise the Clerk to provide feedback for the Pre-Planning Consultation question
- b) To authorise the Clerk to provide feedback for the 'Statement of Community Involvement' (SCI)
- c) To authorise the Clerk to provide feedback for the 'Cycling and Walking Strategy'
- d) To authorise the Clerk to provide feedback for the 'Recreational Disturbance Avoidance and Mitigation Strategy (RAMS) Supplementary Planning Document'.

8/20-21/17 To discuss Sizewell C planning application

8/20-21/18 Update on verge cutting

8/20-21/19 Low Street village triangle

- a) To authorise the clearance of scrub from the Low Street triangle
- b) To discuss implementation of posts to reduce damage from vehicle ingress onto triangle

8/20-21/20 Date of next meeting Monday 14th December 2020.