

BRANDESTON PARISH COUNCIL

Chair c/o

parish.clerk@brandeston.net

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 9th January 2023 at 7.30pm** in Meeting Room of Brandeston Village Hall.

Signed ***Rachel Summers*** Chair

10/22-23/1 Welcome from Chairman

10/22-23/2 To receive and accept apologies for absence

10/22-23/3 To receive any Declarations of Interest

10/22-23/4 Public Forum

10/22-23/5 To agree and sign off as a true record the Minutes of the Parish Council Meeting held on 12th December 2022 (Circulated & on the Website)

10/22-23/6 To receive a report from County Councillor Bryce

10/22-23/7 To receive a report from East Suffolk Councillor Freeman

10/22-23/8 To receive nominations for Co-option to the vacant Councillor position (vote if required)

10/22-23/9 Update on Recruitment of Parish Clerk

10/22-23/10 Finance – Cllr P Baker in absence of an RFO

- a) Bank reconciliation for the Parish Council Account
- b) Bank reconciliation for the 100+ Account
- c) Submission of Precept Budget 2023/24

10/22-23/11 Queen, ACV update – ongoing permitted use

10/22-23/12 GDPR Update & Risk Assessment

10/22-23/13 Parish Council Health & Safety Risk Assessment

10/22-23/14 SID repair update. Cllr B Baker

10/22-23/15 Oral Reports – other

10/22-23/16 Parish Council, APM & AGM Meeting Dates 2023/2024

Date of next PC Meeting, Monday 13th February 2023 at 7,30pm, Brandeston Village Hall.