

BRANDESTON PARISH COUNCIL

Clerk/RFO: Catherine Bacon
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Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Monday 11th October 2021 at 7.30pm** at Brandeston Village Hall adhering to current government COVID guidelines.

Signed



Catherine Bacon
Clerk/RFO

6/21-22/1 Welcome from Chairman

6/21-22/2 To receive and accept apologies for absence

6/21-22/3 To receive any Declarations of Interest

6/21-22/4 Public Forum

6/21-22/5 To receive and sign as a true record the Minute of the Meeting held on 13th September 2021 (Circulated and on website)

6/21-22/6 To receive a report from County Councillor Bryce

6/21-22/7 To receive a report from East Suffolk Councillor Freeman

6/21-22/8 Finance – RFO

- a) Bank reconciliation for Parish Council Account (*Attached*)
- b) Bank reconciliation for the 100+ Account (*Attached*)
- c) To approve payment of purchase of stamps for HNS (£82.50)
- d) To approve payment of envelopes for HNS (£4.99)
- e) To approve payment of Norris & Fisher Invoice 510109040, PC insurance (£339.51)
- f) To approve payment clerk expenses (£53.30 + £10.66 VAT)
- g) To approve payment of Zoom subscription, Invoice 107385439, (£119.90 + £23.98 VAT)
- h) To approve payment of Lottery License to ESC Ref L&A1036 (£20)
- i) To approve payment of SALC invoice 25110, Payroll services (£45 + £9 VAT)

6/21-22/9 Update on FIDO bins – Clerk

6/21-22/10 Update of number of parish councillors – Clerk

6/21-22/11 To discuss attendance of Dan Poulter, MP

6/21-22/12 Housing Needs Survey update – Cllrs Summers and Fletcher

6/21-22/13 Oral Reports from Councillors

6/21-22/14 Confirmation of Cllr job descriptions

6/21-22/15 GDPR – Cllr Summers

6/21-22/16 Heritage Signs update – Clerk

6/21-22/17 Planning

- a) Appeal; DC/21/0745/FUL, 34 The Street, Brandeston, Suffolk, IP13 7AE
- b) Appeal; DC/21/0746/LBC, 34 The Street, Brandeston, Suffolk, IP13 7AE

6/21-22/17 Date of next PC Meeting, Monday November 8th 2021 at 7,30pm, Brandeston Village Hall.