

MINUTE OF MEETING OF BRANDESTON PARISH COUNCIL

Minute of a meeting of Brandeston Parish Council held on Tuesday 15th November 7.30pm in the committee room of the Village Hall.

Present: *Councillors Elson (In the chair), Buckingham, Duffy, Kirton, Mitson-Woods and Norman. Councillor Vickery from SCC.*

1-1617/6 Welcome from the Chairman Councillor Elson welcomed Councillors and thanked SCC Vickery for coming to the meeting.

Chairman adjourns the meeting for public forum with parishioners and to receive reports and discussion from representatives of SCC and SCDC.

**Councillor Vickery reported that he is the SCC representative for devolution which is still the big topic, it is thought that Norfolk County Council may vote against the Government proposals for devolution whereas Suffolk County Council and Ipswich Borough Council are in favour.*

Lots of villages are concerned about the state of the verges and hedges. Regarding PCs such as Brandeston taking on the task of cleaning signs, Councillor Vickery has suggested to Council Leader Colin Noble that some money could be allocated to PCs for this service but Councillor Noble did not appear to take up this suggestion. Councillor Vickery advised that If signs are identified as needing repair they should be reported to the Saxmundham Highways office. Councillor Vickery was sincerely thanked by the Chairman for his grant for the SID equipment.

Councillor Elson asked Councillor Vickery for his views on the sharp corner at the bottom of Manse Hill which is the site of a number of recent accidents. They have occurred in all weathers and a number have happened during the summer on dry roads. Mr and Mrs Molyneux have been faced with severe damage to their hedge and have had to clear large amounts of vehicle debris following accidents. They have approached SCC for a resolution to the problem.

Consensus of what is needed: -

Chevrons to be seen from each direction, possibly with yellow reflective material surrounding to highlight.

Attending to the problem of the spring half way up the hill.

The Clerk was asked to copy a letter to SCC Highways to Councillor Vickery.

Councillor Vickery left after the discussion and the Chairman reconvened the meeting

2-1617/6 To receive any Declarations of Interest

There were none.

3-1617/6 To receive and accept apologies for absence: Councillor Churchill had sent her apologies due to another commitment. District Councillor Rous was unable to attend due to the expected arrival of his new baby.

4-1617/6 To receive and sign as a true record the minutes of the meeting of 13th September 2016

The Minute was signed by the Chairman as an accurate record of the meeting of 13th September 2016

5-1617/6 Finance

- a) To receive a Financial report from Clerk/RFO and a Councillor to sign off bank statements indicating that they reflect the balances in the Clerk's report for the period from September to November 11th 2016. The Clerk presented a Financial Report which included current bank statements and projected figures to end of March 2017. Councillors confirmed that the bank statements agreed with the report figures. *(Report attached to Minute)*
- b) **Items Councillors wish to include in Budget for 2017-18.** Councillor Mitson-Woods suggested that a map be produced to be placed on the Mutton Lane/Street triangle with a pictorial representation of the footpaths and points of interest such as the Village Hall gates and the parish pump. He also suggested that 3- fold leaflets could be produced in-house for walkers to take on their footpath route. It was agreed to investigate the matter. The map could point visitors to the Queen where the leaflets could be made available. It was agreed to consider the matter with more information on costs.
- c) To acknowledge receipt of cheque for 2860.00 from SC Councillor Vickery's Locality Fund. Councillors expressed their gratitude for this generous funding.
- d) To acknowledge receipt of 1000.00 from District Councillor Hudson's Enabling Communities' Fund – the Clerk reported that this had not yet arrived. She had resent the Acceptance proforma and was talking to SCDC about the matter.
- e) To confirm that SID and a bench at the queen triangle have been added to the Council's **Register of Assets**. It was agreed that the additional items were in place.
- f) **To consider a request from The Village Hall Management Committee** for grant funding for the Play Area and to consider applying to The Rural Fund *(Note from Sue Thurlow attached)*. It was agreed that the PC would pay for the materials needed for the work to be done. The VHMC had received a quote for £500.00 for these. The Clerk was authorised to approach Sue Thurlow for details of what materials are to be ordered and progress the matter.

6-1617/6 Items presented for payment: -

Parish Council Community Account: -

- a) Invoice from Westcotec for supplying Speed Indicator Device for £3510.00 (2925.00 + VAT 585.00). Cheque number 100428 was signed by Councillors Elson and Duffy.
- b) To pay Clerk's salary 10th September – 11th November. 9 weeks at 20.00 per week 180.00. Cheque number 100460 was signed by Councillors Elson and Duffy.
- c) To pay Community Action Suffolk for insuring the SID and the new bench as additional assets. 40.00. Cheque number 100459 was signed by Councillors Elson and Duffy.
- d) To refund Councillor Kirton for padlock for SID 11.99. Cheque number 100427 was signed by Councillors Elson and Duffy
- e) To pay Richard Martin for grass cutting at the triangles for 2016 season. From March to October 13 cuts at 10.00 + 130.00. Cheque number 100458 was signed by Councillors Elson and Duffy.

100+ Club Account

- a) SCDC 20.00 for Lottery Licence for January to December 2017 – 20.00. number 100107 was signed by Councillors Elson and Kkirton
- b) To purchase a replacement for the disabled entrance to the Village Hall front lobby doorway. The existing mechanism no longer functions. The price of 1282.26 + 256.45 VAT includes fitting, testing and the necessary certification. Cheque for 1538.71 to be payable to Dorma UK Ltd. (Order no. BPC 15112016). Cheque number 100109 payable to Dorma UK was issued and signed.

- c) Christmas 100+ Club prize money 185.00. (1st 100.00, 2nd 50.00, 3rd 25.00 and 4th 10.00) Cheque number 100108 was signed and made payable to the Clerk to convert to cash for the prize envelopes.

7-1617/6 To receive report from Councillor Kirton on use and maintenance of Speed Indicator Equipment.

The batteries need to be replaced at least every two weeks. Two people are needed for this and should be briefed on safety awareness, a rota will need to be designed. Councillor Buckingham explained how the data recorder worked and how data will be collected. The addition of a roundel on the posts at the Earl Soham end of the Street was discussed and a plain 30mph roundel was agreed.

The Council had received a comment from a resident about the placing of the SID at the Earl Soham end of the Street. Councillors responded that the site and specification was as per the SCC highways guidelines, and should remain there. Councillor Kirton suggested that another sign clearing party needs to be organised. Sunday the 11th December was set for a 10am start.

The Chairman signed an Agreement Pursuant to section 72 Road Traffic Act 1984 between Brandeston PC and Suffolk County Council for the installation and use of SID.

8/1617/6 Triangles at Junctions of Old Maid's Lane/Low Street and Mutton Lane/The Street.

Cllr Buckingham reported on her progress in achieving adverse possession of two small, unregistered parcels of land in the village, on behalf of the parish council. The task is a significant one but she is happy to pursue this, with the help of other councillors (and villagers) to capture historical evidence which will support the application. Cllr Buckingham provided a handout which described the challenges ahead and where others can help. The meeting agreed to support Cllr Buckingham as best they could and thanked her for her significant efforts so far. A further report to be brought to the next meeting.

9/1617/6 Highway Matters from last meeting

- a) Councillor Buckingham suggested that the PC give further thought to provision of salt bins. Councillors decided to ask SCC to include the Manse Hill bend in the gritting run.
- b) The Clerk has received information that Footpaths 2 and 4 need attention. David Risk had raised this matter. The footpath that goes to Cretingham from the west end of the village has a style that needs attention. The footpath running from Mill Lane to West Hill Farm has been moved to the north side of the hedge, the original and correct route. It has been changed from the south side. This had been done by ROW without discussion with the Parish Council. The hard standing at the top of Mill Lane has been taken up and there is now nowhere for large vehicles to turn. They now reverse up Mill Lane from The Street.
- c) Corner at bottom of Manse Hill. This had been addressed earlier with SCC Vickery and the Clerk will email SCC Highways on the matter.
- d) Councillor Sue Piggott, Chairman of Easton PC, has asked if we have noticed an increase in heavy vehicles through Brandeston. Councillors to consider a response. It was agreed that sugar beet season has an impact on more concentrated lorry movements. Nobody had reported any increase in heavy vehicles.
- e) A villager has raised the issue of the signpost at Low Street triangle – it is leaning at a greater angle and the post is broken. The clearing party will take another look at it. SCC had surveyed it and decided it was still serviceable but the Clerk will contact Area Highways once again.

10/1617/6 Faster Broadband

To receive progress report from Councillor Buckingham. No news on superfast broadband. Shaun Quinn is offering his private broadband at an installation fee of £200 + £40 per month. This should now be operational and he can be contacted at www.cgwebsystems.com/Brandeston
BT are still stating 2019 will be the expected date for superfast broadband.

11/1617/6 Date of next meeting: Tuesday 10th January 2017 at 7.30pm in the Committee Room of the Village Hall.

- *Not part of the official Minute but a record of discussion during adjournment.*