

## NOTICE OF MEETING OF BRANDESTON PARISH COUNCIL

The Minute of a meeting of Brandeston Parish Council held on Tuesday 14<sup>th</sup> March at 7.30 pm in the Committee Room of the Village Hall

Present: *Councillor Elson (in the Chair); Churchill, Duffy, Kirton, Mitson-Woods and Norman.*

**1-1617/10 Welcome from the Chairman:** Councillor Elson welcomed Councillors to the meeting.

**2-1617/10 To receive any Declarations of Interest:** Councillor Norman declared an interest in item 9/11617/10 Application DC/17/0666/FUL Proposed shepherd's hut/holiday accommodation as he is one of the owners of the property concerned

**3-1617/10 To receive and accept apologies for absence.** Councillor Buckingham apologised for not being able to be present. It was accepted that she had a work commitment.

**4-1617/10 To receive and sign as a true record the minutes of the meeting of 7<sup>th</sup> February 2017** (*Circulated*). These were signed by the chairman as a true and accurate record of the meeting.

**5-1617/10** To receive reports from **County Councillor Vickery and District Councillor Rous.** Neither Councillors were present.

### **6/1617/10 Financial report from Clerk/RFO**

- a) To receive a report from the RFO and to check that balances at bank agree with the Report. The bank statements were signed to affirm that the balances agreed with the Clerk's Financial report.
- b) To nominate a Councillor to do **an audit of the accounts for 2016/17** prior to submission to SALC for internal audit. (*This should not be a cheque signatory*). As Councillor Mitson-Woods was related to the Clerk it was agreed that Councillor Buckingham would do this.
- c) **Cheques for approval and signature listed below**  
Nelson Potter Ltd – Posts for Low Street triangle – 52.08. Cheque number 100463 was signed.  
Clerk's salary - 1st January to 31<sup>st</sup> March. (13 weeks at 20.00) – 260.00. Cheque number 100464 was signed. Additionally a cheque number 100465 was signed to transfer 256.45 for reclaimed VAT to the Brandeston 100+ Club.

### **7/1617/10 Reports from Councillors**

- a) **Councillor Buckingham** to report on progress on acquisition of the village triangles. There was no report.
- b) **Councillor Duffy** on policing and crime matters. There was nothing to report. Councillor Churchill reported that there had been a house break-in in the village the previous week. Darryl Morgan has alerted parishioners via the email list to urge people to be more aware of security as there have also been problems in neighbouring villages.
- c) **Councillor Kirton** on traffic calming. Councillor Kirton reported that he was still waiting for the small 30mph roundels to be supplied from SCC. People at either end of the village are reporting that there has been an improvement in traffic speeding through the village. One resident said that this was the first implementation that had actually been effective in recent years. Councillor Kirton has had a conversation with the Clerk to Kettleburgh PC who is investigating speeding issues in the village. He was confident that although it was not the total answer it is proof to electors that action was being taken and it is just one of several

initiatives to deal with road safety in the village. Councillor Churchill reported that Easton PC Chairman had recorded a big increase in large tipper trucks. Councillor Churchill has had an incident herself of aggressive driving by Tippers 'r' Us. It was agreed that the Clerk should contact employers at Tippers 'r' Us and report the fact that drivers are driving dangerously or inconsiderately. The Clerk will also ask for details of why there is an increase in traffic through Easton and Brandeston.

- d) **Councillor Mitson-Woods** has ordered machine rounded, chamfer topped posts for Low Street triangle to prevent ingress from vehicles. A date was discussed for a work party of Councillors to put them in place. Councillor Norman is to supply some soil to fill in where the triangle has been eroded. The first weekend of 1<sup>st</sup>/2<sup>nd</sup> April was set for this work.

**8/1617/10 Manse Hill safety measures.** BPC to consider applying to Councillor Vickery's funding in the new year 2017/18 to complete the chevron installation if more money is needed. The Clerk to get in touch with Mike Ling from SCC Highways to check progress. Councillors considered that SCC should not expect the Parish Council to pay for the chevrons as these are to be replacements for the existing ones that have been destroyed by traffic incidents.

#### **9/1617/10 Planning**

**To consider Application DC/17/0666/FUL Proposed shepherd's hut/holiday accommodation** for Mr and Mrs Norman, Chestnut Tree Farm, Friday Street, Brandeston. Councillor Norman left the meeting at 8.20pm while Councillors discussed this application. Councillors supported the application and recommended that SCDC planning officers grant consent. Councillor Norman returned to the meeting at 8.26pm.

**10/1617/8 Date of next meeting: Annual Meeting of the Parish Council** Tuesday 9<sup>th</sup> May 2017 at 7.30pm in the committee Room of the Village Hall. The Annual Parish Meeting to be held on the 17<sup>th</sup> May 2017.

The meeting was closed at 8.27pm.