

## BRANDESTON PARISH COUNCIL

Minute of the meeting of Brandeston Parish Council held on Tuesday 13<sup>th</sup> November 2018 at 7.30pm in the Committee Room of the Village Hall. Plans to accompany the item on Planning were available from 7pm.

**Present:** *Councillors Elson (in the Chair), Churchill, Duffy, Kirton, Mitson-Woods and Norman. Also present Mary Mitson-Woods, Clerk and 2 electors.*

**4-1819/1 Councillor Elson welcomed councillors and members of the public to the meeting.**

**4-1819/2 Councillor Buckingham** had sent her apologies due to work commitment. This was accepted and approved.

**4-1819/3** – There were no Declarations of interest

**4-1819/4 It was resolved that the Minute of the meeting of 11<sup>th</sup> September 2018** should be signed by the Chairman as a true and accurate record of the Meeting.

**4-1819/5 Public Forum** Villagers raised the subject of the planning application below and asked if there was any indication of whether the site proposed in the Local Plan Consultation was likely to be excluded as requested by the August Parish Meeting. The road between Brandeston Hall and Cretingham was described as in a third world state. The villager asked the Council to report this to the Highways Officer at SCC. He will supply photographic evidence of stretches of the road.

**4/1819/6 Report from County Councillor Vickery** – apologies received.

**4/1819/7 Report from District Councillor** – once again there was no representation

### **4/1819/8 Financial Reports**

**a) Bank reconciliations for Parish Council account and for 100+Club account** were included in the Statement of Accounts for the first 6 months of the year. It was explained that the difference of £70.00 between the PC Account statement and the Statement of Accounts arose because the cheque issued to The Land Registry had to be destroyed and re-issued to HM Land Registry. It had therefore been entered on the spreadsheet but not cashed. The Parish Council account no. 00186686 balance at 4th October 2018 was £3238.45. This had increased to £4328.45 following the receipt of SCC Locality Grant for £1000.00 for the groundwork under the new zipwire on the playing field. The balance of the 100+ Club account number 30469599 was £525.53. **Resolved that these figures had been checked against the statement of accounts and were correct.**

**b)** The Clerk reported that £1000.00 had been received into the Parish Council account from Councillor Vickery's Locality Fund which the Council had applied for to pay for the groundwork at the new zipwire on the playing field.

**c) Performance against Budget** Noted by Council to guide the budget process.

**d) Budget for 2019/20.** The Clerk presented a draft for Councillors to work from. Additional items were added by members. Councillor Mitson-Woods had attended an information session on a defibrillator and he reported that the cost would be in the region of £2500.00; additionally a committee would need to be formed to organise training for operators. It was acknowledged that the matter would need careful consideration and need the backing of the village for the project; therefore it would not be included in the draft budget. Councillor Mitson-Woods also reported that the posts that had been placed on the Low Street Triangle to protect it from damage by ingress by vehicles had been knocked over and removed. After going through each item line by line the Chairman asked the Clerk to bring the draft back to the January 2019 meeting with the addition of projected spend to the end of March 2019. With guidance from these figures a final budget would be set and the Precept decided for 2019/20.

**4/1819/9 The following items were authorised to be paid:****Parish Council Account**

Clerk's salary	270.00
Ink cartridge	28.00
Richard Martin Grass cutting 2018	110.00

**Resolved that these payments are authorised for payment.**

**100+Club Account**

Lottery Licence for 2019	20.00
December Christmas Draw prizes	185.00

**Resolved that these payments are authorised for payment.**

**Pre-authorised payment made since last meeting**

Action Play and Leisure – groundwork £1500.00 PC Account

Action Play and Leisure – 100+ Account £1500.00

These were noted. The Clerk informed members that she would reclaim the VAT at the beginning of December.

It was noted that cheque number 100441 to Land Registry had been destroyed and another made out to HM Land Registry.

**4/1819/10**

**GDPR – Councillor Duffy** – no update

**Traffic calming/Highways – Councillor Kirton** reported on the statistics for SID (*Report on website*).

The report demonstrated that the approach from the east (Kettleburgh end) was the only place where there is concern about speeding. He suggested that the Council considers the relocation of the SID post to slow vehicles earlier in their approach. Councillor Kirton recommended that for a trial period the post is moved further east towards Kettleburgh to see how effective the change of location would be. Councillor Mitson-Woods suggested that if the Council could get consent from Kettleburgh village to move the SID onto the Kettleburgh side of the parish border, it could perhaps be lent to Kettleburgh on occasion. The Clerk was asked to check with SCC to see if it would consent to trial SID on the 30mph sign. The matter would be reported back to the January 2019 meeting Agenda.

**Councillor Duffy** suggested that cars parking outside the pub creates a dangerous situation for vehicles pulling out from the lane opposite.

**Superfast Broadband – Councillor Buckingham** had sent a written report:

Brandeston is to be served by two fibre-to-the-premises (FTTP) networks:

- Earl Soham V32, serving the western end of Brandeston
- Earl Soham V39, serving the eastern end of Brandeston

Earl Soham V32 and V39 are both currently in build and should be built completely by the end of 2018, and customer ready-for-service in early 2019.

As Openreach is a wholesale supplier of broadband infrastructure, it tends to rely on the retail service providers to communicate with its customers about broadband services, which perhaps explains why replies have not been received to email communications to Openreach.

Enquiries about expanding broadband coverage under Suffolk Better Broadband Programme scheme should still go to [broadband@suffolk.gov.uk](mailto:broadband@suffolk.gov.uk) for straightforward enquiries.

**Village Triangles** - All the paperwork is completed and Hollie Norman is now doing her final checks. Councillor Buckingham would expect it to be sent off in the next few days, she is just awaiting Hollie's final view on a matter.

**Footpaths/Litter – Councillor Churchill** reported that she had not had time to walk the footpath 4 where a problem had been reported some while ago. The Clerk said she would meet David Risk and walk the path on Friday 16th November and report problems to the footpath officer.

**Trees – Councillor Norman.** The trees in Mutton Lane hill are to be pruned back in January.

**Police Liaison – Councillor Duffy** reported that the Safer Neighbourhood teams were increased in size on 29th October 2018. During September there were 89 crimes reported in the Leiston area including 12 in Framlingham. It will be interesting to note any improvement in following months when statistics are available.

#### **4/1819/11 Bus Shelter**

After concerns about the state of the bus shelter outside The Queen the Clerk had found villagers who were prepared to volunteer. Lou in The Leas would sweep it at regular intervals and David Russell and Philip Bays would carry out any necessary repairs and repaint it.

**Resolved that a budget of £100.00 be included to cover the cost of materials and the Clerk would thank the three villagers on the Council's behalf.**

#### **4/1819/12 Planning**

**DC/18/4271/FUL Bracken House, Mill Lane for Mr and Mrs Bange.**

**Resolved that the Council should recommend that consent be granted.**

#### **4/1819/13 Neighbourhood Plan**

The merits and demands of producing a Neighbourhood Plan were discussed. Nobody had come forward since the last Parish Meeting to either request or offer to take a role in undertaking a Neighbourhood Plan. At present the Council felt that a Neighbourhood Plan would not bring sufficient benefit to the village as it was not designed to prevent development but to identify housing needs and sites.

**Resolved that the Council does not instigate a Neighbourhood Plan.**

The Clerk had asked District Councillor Fryatt if he had honoured his pledge made at the August Parish Meeting that if the village turned down the proposed site identified in the Draft Local Plan he would ensure it would be left out. Verbatim email received in response to the Clerk's enquiry .

***Your comments made regarding the suitability of this site have been noted and will be taken into consideration in the production of the next stage of the Plan's development. I cannot, at present, confirm or otherwise the status of this site. The whole Plan is being formalised and will be considered by Cabinet on 2 January 2019 and by full Council the following day. After this, it will be submitted to the Government Inspector.***

***Sorry that I cannot be more helpful. Regards, Tony Fryatt***

#### **4/1819/14 War Memorial**

The Council has signed an agreement between it and the Parochial Church Council to agree that the Council will fund repairs and maintenance of the war memorial and the two War Graves in the Old Chapel cemetery.

**4/1819/15 Date of Next Meeting:** Tuesday 8th January 2019

Items for next Agenda to the Clerk by Wednesday 19th December 2018.