

BRANDESTON PARISH COUNCIL

Clerk: Mary Mitson-Woods 01728 684026 parish.clerk@brandeston.net

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Tuesday 12th March 2019 at 7.30pm** in the committee room of the Village Hall.

Please use the back door that leads directly into the meeting room as the main hall will be in use. Members of the public are most welcome to attend and may speak during the public forum.



Mary Mitson-Woods
Clerk and Responsible Finance Officer
5th March 2019

AGENDA

7-1819/1 Welcome from the Chairman

7-1819/2 To receive and accept apologies for absence

7-1819/3 To receive any Declarations of Interest

7/1819/4 To receive and sign as a true record the minutes of the Meeting held on 8th January 2019
(Circulated and on website)

7/1819/5 Public Forum where any elector may bring matters to the Council's attention. Note that the Council's Standing Orders allow for a period of 15 minutes for the forum and each person may only speak once for 3 minutes.

7/1819/6 Financial Reports *(2 Papers attached)*

- a) Bank reconciliation for Barclays Account Parish Council Account at 28th February 2019
- b) Bank reconciliation for Barclays 100+ Account at 28th February 2019
- c) To discuss delaying new banking arrangement until after the election – Clerk
- d) To consider a highways related project using £1000 reserve

7/1819/7 Authorisation to Pay

- a) To authorise the Clerk's salary for period from 5th January 2019 - 6 weeks at £30.00 = £180.00
- b) To Authorise 100+ prizes April, May, June 2019 - £105.00

7/1819/8 Oral Reports from Councillors

8.1 GDPR update - Clerk/Councillor Duffy

8.2 Traffic calming/Road safety/Highways – Councillor Kirton

8.3 Village Triangle acquisition – Councillor Buckingham

8.4 Superfast Broadband – Councillor Buckingham

8.5 Footpaths/Litter – Councillor Churchill/Clerk

8.6 Tree Officer – Councillor Norman

8.7 Police Liaison – Councillor Duffy

8.8 SALC meeting – Councillor Mitson-Woods

8.9 Sizewell C – Councillors Kirton and Mitson-Woods to report.

7/1819/9 Elections 2nd May 2019 – Clerk to update

7/1819/10 Contingency plan for national event.

7/1819/11 *To pass a resolution in accordance with the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business – namely employment matters.*

7/1819/12 Date of Parish Meeting Monday 15th April at 7.30 in the Village Hall

7/1819/13 Date of Annual Parish Council Meeting: 14th May 2019

Councillors to submit matters for the agenda by end of day Wednesday 1st May 2019.