

Dear Councillors

You are requested to attend a Meeting of Brandeston Parish Council to be held on **Tuesday 11th September 2018 at 7.30pm** in the committee room of the Village Hall.

Please use the back door that leads directly into the meeting room as the main hall will be in use.

Members of the public are most welcome to attend and may speak during the public forum.

Signed:



Mary Mitson-Woods
Clerk and Responsible Finance Officer
5th September 2018

AGENDA

3-1819/1 Welcome from the Chairman

3-1819/2 To receive and accept apologies for absence

3-1819/3 To receive any Declarations of Interest

3/1819/4 To receive and sign as a true record the minutes of the Meeting held on 10th July 2018 *(Circulated and on website)*

3/1819/5 Public Forum where any elector may bring matters to the Council's attention. Note that the Council's Standing Orders allow for a period of 15 minutes for the forum and each person may only speak once for 3 minutes.

3/1819/6 Planning Matters

- i. Suffolk Coastal Local Plan – 1st Draft. Councillors to use input from villagers at the recent Parish Meeting to produce a response to this document.
- ii. To consider a request from Lady Cunliffe that the Council supports her in requesting that SCDC addresses the anomalies in its planning review that do not include the garden at The Broadhurst in the village envelope.

3/1819/7 Report from County Councillor Robin Vickery

3-1819/8 Finance

- a) Bank reconciliation for Barclays Account Parish Council Account at 31st August 2018
- b) Bank reconciliation for Barclays 100+ Account at 31st August 2018
- c) To authorise application to Barclays bank for a **Simple Servicing Authority** consent to enable the clerk to access both accounts online for statements.
- d) To note pre-authorised payments to Action Play and Leisure. 100+ Account 30469599 £1500, Parish Council Account £1000.00 + £500.00 VAT (reclaimable).

3-1819/9 Items presented for payment: -

- a) Clerk's salary 6th July to 7th September 2018 9 weeks – £180.00
- b) Reimburse the Clerk £40.00 for annual registration with the Information Commissioner's Office

- c) **To renew the Council's insurance.** Community Action Suffolk is offering a Long Term Undertaking scheme to reduce insurance from 1st October 2018 – 30th September 2019. Three choices: Single year £270.33. Three years £256.81 fixed per year. Five years £243.30 fixed per year. Clerk recommends five-year Long Term Undertaking at £243.30. The cost for 2017-18 premium was £271.51 + Insurance Premium Tax £32.56 amounted to £304.07.

3-1819/10 Standing Items

10.1 GDPR update - clerk/Councillor Duffy

10.2 Roads/Traffic Safety including winter gritting – Councillor Kirton

10.3 Village Triangle acquisition – Councillor Buckingham

10.4 Superfast Broadband – Councillor Buckingham

10.5 Footpaths/Litter – Councillor Churchill. Obstruction on Footpath 4. (Complaint from villager refers to FP 42)

10.6 To appoint a tree officer

10.7 Police Liaison – Councillor Duffy

3-1819/11 Date of next meeting: 13th November 2018.

Councillors to submit matters for the agenda by end of day Tuesday 6th November 2018.